

Governance and Audit Committee Work Plan as at 10 April 2025

Purpose:

This report provides a summary of items of business at upcoming meetings.

Recommendation:

1. That members note the contents of the report.

Date	Title	Lead Officer	Purpose of the report	Date First Published
22 APRIL 2025				
22 Apr 2025	Draft Risk Management Strategy 2025-2029	Katy Allen, Corporate Governance Officer	To review and draft Risk Management Strategy for 2025-29	
22 Apr 2025	Year End Strategic Risk Report	Katy Allen, Corporate Governance Officer	Report to G&A on the Strategic Risks facing WLDC at the end of March 2025	
22 Apr 2025	Internal Audit Progress Report	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	To review the Internal Audit Progress Report.	
22 Apr 2025	Internal Audit Draft Annual Plan	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	Internal Audit Draft Annual Plan	18 November 2024
22 Apr 2025	Accounts Closedown 2024/25 Accounting Matters	Comie Campbell, Interim Financial Services Manager (Deputy S151)	Accounts Closedown 2024/25 dates and Accounting Matters	
22 Apr 2025	Update on Constitution Review	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	To receive the Annual Review of Constitution.	18 November 2024
22 Apr 2025	Monitoring Officer's Annual Report	Lisa Langdon, Assistant	To receive the Monitoring Officer's	

Director People and Democratic (Monitoring Officer)

Annual Report.

10 JUNE 2025

10 June 2025	External Audit Strategy Memorandum	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	External Audit Strategy Memorandum	18 November 2024
10 June 2025	Financial Procedure Rules	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To receive the Financial Procedure Rules	
10 June 2025	Follow-up Internal Audit Report	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	To receive the Follow-up Internal Audit Report	
10 June 2025	Combined Assurance	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	Combined Assurance	18 November 2024
10 Jun 2025	The Regeneration of former RAF Scampton	Sally Grindrod-Smith, Director Planning, Regeneration & Communities	Paper to provide committee with overview and update	

29 JULY 2025

29 Jul 2025	Annual Voice of the Customer Report 2024/25	Natalie Kostiuk, Customer Experience Officer	To summarise customer feedback received during the year 2024/25 and analyse customer contact demand data to provide a clear view of the voice of the customer.	
29 Jul 2025	Quarter one Strategic Risk Report	Katy Allen, Corporate Governance Officer	Quarter one reporting of the Strategic Risk Register	

29 Jul 2025	Draft Statement of Accounts 2024/25	Comie Campbell, Interim Financial Services Manager (Deputy S151)	To receive the draft statement of accounts for 2024/25	
29 Jul 2025	LGA Corporate Peer Challenge - Feedback, Recommendations & WLDC Action Plan	Ellen King, Policy & Strategy Officer – Corporate Strategy & Business Planning	This report presents, for noting, the findings of the Council's recent LGA Corporate Peer Challenge, and the resultant WLDC Action Plan as presented to CP&R Committee on 12th June 2025.	
30 SEPTEMBER 2025				
30 Sep 2025	Review of Local Code of Corporate Governance	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	To review the local code of corporate governance	18 November 2024
30 Sep 2025	Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter Report 2024/25	Natalie Kostiuk, Customer Experience Officer	Report on the Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter 2025 covering complaints referred to and decided by them between April 2024 and March 2025. Examining the types and outcomes of complaints referred and benchmarking with other similar local authorities.	
25 NOVEMBER 2025				
25 Nov 2025	Quarter Two Strategic Risk Register	Katy Allen, Corporate Governance Officer	Quarter Two reporting of the Strategic Risk Register	
25 Nov 2025	Audit of the Statement of Accounts 2024/25 Sign Off	Comie Campbell, Interim Financial Services Manager (Deputy S151)	Statement of Accounts 2024/25 Sign off by External Audit	
20 JANUARY 2026				
20 Jan 2026	Quarter three Strategic risks	Katy Allen, Corporate Governance Officer	Reporting of Strategic Risk Register for quarter three	

10 MARCH 2026

21 APRIL 2026

21 Apr 2026 Strategic Risk Register

Katy Allen, Corporate
Governance Officer

Year end review of the Strategic Risk
Register
